

## Dear Darbydale Families,

I hope you are making the most of these last days of summer!

With the start of the school year just around the corner, I'm writing to share some important information and reminders.

### **Open House:**

We hope to see everyone during our "meet the teacher" open house on Tuesday, August 22nd from 1-3pm.

### **Summer Slide:**

It was great to see so many families during our summer slide check in days. If you were not able to attend our last meeting, but you completed the reading and activities, please bring your completed projects and game boards to the first day of school. You can hand these into your teachers.

Look for my weekly newsletter each Friday, to stay up to date on what's happening at Darbydale. Make sure we have your correct email address so that you stay informed. You will also receive this weekly update through your parent portal, once you've setup your account.

### **Staggered Start:**

All fourth grade students will begin on Wednesday, August 23.

Our kindergarten, first, second and third grade students will attend only one day during the first three days of school depending on their last name.

Wednesday, August 23 Last names A-G *only*, for grade K-3

Thursday, August 24 – Last names H-O *only*, for grades K-3

Friday, August 25 – Last names P-Z *only*, for grades K-3

### **School Supplies:**

We do not have a school supply list. Each child is assessed \$20 in school fees, and this covers the cost of classroom materials.

→ *For the next month, all convenience fees will be waived when paying fees through Infinite Campus!*

### **Arrival Procedures:**

- Darbydale opens each day at 7:50am. Students cannot be dropped off before this time because there will be no supervision. Breakfast is available beginning at 7:50.
  
- CAR DROP-OFF and WALKERS
  - Enter through the front of the building.

- There will be staff on duty at the front and back of the building to help direct students and traffic.
- BUS-RIDERS
  - Enter through the back of the building. There will be staff on duty at the front and back of the building to help direct students and traffic.
- UPON ENTERING:
  - After entering the building, students will either go to the cafeteria to eat breakfast or the gym if they are not eating. Students will stay in the same area until their teacher picks them up at 8:10 and brings them to the classroom.
- Students who arrive after 8:10 will go straight to their classrooms
- Students are tardy if they are not in their classroom by 8:20.

### **Dismissal Procedures**

- Afternoon announcements begin at 2:35

### **CAR PICK-UP and WALKERS**

- Each student who is being picked up in a car will be given 2 tags (available from Mrs. Murphy in the office). One tag will go on the student's book bag and the other will go in the vehicle of the person picking up the student. You must have a tag to pick up a student without coming in the building. Please display the tags in your front windshield at dismissal. If you do not have a tag, please come into the office to sign the student out.
- At dismissal, walking and car riding students will exit through the front doors.
  - Walkers will be escorted to the crosswalk by an adult.
- Staff supervises matching students with the correct vehicles. Students will not be able to enter cars until an adult gives them permission after matching the numbers on the student and vehicle tags.
- An adult will be available to help students get in and out of the cars, if needed. For the safety of students, drivers picking up students in the car rider lane must stay in the car at all times.

### **BUS-RIDERS**

- Students riding the bus exit through the cafeteria and board buses to depart home.

### **PARENTS COMING INTO DARBYDALE**

- If you need to come into school for any reason, we ask that you park in the parking lot. The car rider line is only for parents who have tags and who are remaining in their vehicles.

### **Changes in Dismissal Routine**

Safety of all students is paramount! If your child must go home a different way than he or she usually does, please send a clearly dated note with specific instructions for how your child will be getting home to the school office. Written notes sent in the morning to the school offices are very important to ensure that we are getting your child home in a safe manner.